Table 1. Unit Performance Tables 3/4 Definitions and Questions

the services and/or products for.  They are grouped by organizational types.  Definitions  As defined by Program Managers   As defined by Program Managers   As defined by Program Managers   As defined by Program Managers    As defined by Program Managers	Mission	Key Customer	Customer Requirement	Strategic Goal/ Performance Goal	Output	Process	Process Requirement	Standards	Measures	Controllir Strategie
hy Program Managers  In eeding answers are:  I how do strategic goals of the unit specific customers within these groups with whom you interact for this mission?  I how do you obtain and update customer requirement information?  I how do you obtain and update customer requirement information?  I how do strategic goals of the unit for this mission?  I how do strategic goals of the unit for this mission?  I how do strategic goals of the unit for customers within these groups with whom you interact for this mission?  I how do strategic goals of the unit for this mission?  I how do strategic goals of the unit for the program goals and Coast Guard Strategic and a group with whom you interact for this mission?  I how do strategic goals of the unit for this mission?  I how do strategic goals of the unit for the program goals and Coast Guard Strategic and groups with whom you interact for this mission?  I how do strategic goals of the unit for the program goals and Coast Guard Strategic and processes are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main the process and associated subprocesses are flowcharted?  I how many of your main process and associated subprocesses are flowcharted?  I how do note working within the proquers are tracked? By whom? What the standards?  I how at retire to customers working within the process and associated subprocesses are flowcharted?  I how many of your main process are flowcharted?  I how many of your main process are flowcharted?  I how the the standards?  I how do you of the tracked?  I how do not whe to the s	What the unit is in business for.  Definitions	the services and/or products that are outputs of the process.  They are grouped by organizational	requirements customers expect in this service or		produced to accomplish this	processes which the unit must successfully perform in order to meet customer & mission requirements.  There are many subprocesses within	qualities by which the process and/or output is judged.  These requirements are measured against	specific, quantifiable criteria to which the process requirements are measured against.  Many are established by Program	indicators the unit uses to see if they are meeting performance. See "About Measurement" in	performance is maintained an
	As defined by Program Managers	needing answers are:  • Who are the specific customers within these groups with whom you interact for	needing answers are:  • For the specific customers mentioned in the previous column, what are their requirements, if any, in addition to the requirements listed?  • How do you obtain and update customer requirement	How do strategic goals of the unit link with the Program goals and Coast Guard Strategic and Performance Goals?      How are unit goals related to customer & mission	What, if any in addition to the ones already listed, are the specific outputs of the unit for	answers are:  • How many of your main processes and associated subprocesses are flowcharted?  • What other main processes if any must you perform because of circumstances unique to your	answers are:  How well do members working within the process know the requirements?  What if any other requirements, exist?  How do your main process requirements relate to customer/ mission	Questions needing answers are:  • How do process owners know about and apply the standards?  • What are the standards for your main processes?  • What further standards have you established to ensure	<ul> <li>answers are:</li> <li>Which measures are tracked? By whom? What frequency?</li> <li>How are your measures used to make business decisions?</li> <li>How able are users of measures to make timely changes or corrections to performance based on data?</li> <li>What measures, other than the ones listed, are used for making</li> </ul>	What strategother than thones listed, a used to meet process performance     How is the effectiveness your control strategies

Note: Read the tables from left to right.

Table 2. Unit Performance Tables ¾ Cutters (WHEC, WMEC, WPB)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies	Caring & Professional Service     Fast Response     Effective, thorough search     Detection	• Safety • S1 • S2	Search Plan     Assets O/S	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
	requesting assistance				Searching for Mariners in distress	Fast Response • Detection	Within     "Bravo" Status     Per SAR     Manual      Per Ship/Helo	Minutes to respond per Bravo Status     Probability of Detection (POD)	• Training** • RFO Inspections • Checklists
					• Launching & Recovering Aircraft ++	Safely launched & recovered     Minimal Cycle Time	Manual  • Per SAR Manual	% of MISHAPs     Cycle Time      Assets O/S	• Training** • STAN Visits • Checklists • PQS
					Coordinating O/S assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP		• Checklists • Training**
• SAR - Rescue	Mariner(s) in distress	Fast Response     Mariner(s) & property saved	• Safety • S1 • S2	Lives Saved     Property     Saved	Rescuing	Safe	Per SAR Manual Per Seamanship Manuals & Publications Per NWPs	Lives     Saved/Lives     Saved + Lives     Lost after     notification     Property     Lost/Saved	• Training** • RFO Inspections • PQS • Checklists
					Launching & Recovering Small Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	• % of MISHAPs • Cycle Time	• Training** • RFO Inspections • PQS

\*\* = (e.g. TSTA, STRs, OJT, etc.)

Table 2. Cutter 3/4 WHEC, WMEC, WPB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	R
Boating Safety	Commercial & Recreation Mariner	Courteous Service     Knowledgeable & Skilled boarding officers	• Safety • S3 • S4	Boarding     Report (eg. 4100, CME, etc.)     Examination     Recommendations to enhance safety	Boarding	• ( • ( • I
					• Launching & Recovering Small Boat	• 5
• MLE (Regulatory Enforcement)	NMFS     Customs     Service     DEA	Knowledgeable & skilled boarding officers     Thorough	• Safety • S3 • S4 • S5	• Boarding report(s) (eg. 4100) • Citation (as	Searching for vessels to board	• ]
	INS     FBI     Fisheries     Management     Councils     Department of     State	enforcement • Mission ready	Protection of Natural Resources     P1     P2     P5	necessary) • Sighting Report • Mariner in compliance with U.S. Laws,	Navigating	• 7
	Other Federal/ State agencies requesting assistance		<ul><li>P6</li><li>Mobility</li><li>M2</li><li>M3</li></ul>	Regulations, Codes, & Treaties	Coordinating O/S assets	• I i
			• Maritime Security • C1 • C2 • C3		Launching & Recovering Small Boat	• S

Process	Process Requirement	Standard	Measure	Controlling Strategies
Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE Manual     IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & SOP  Per Cutter SOP	% accurate completion of 4100     # boarded per LE patrol days     % in compliance     # of violations cited per vessel     Cycle Time	• Training** • PQS • Checklists
• Launching & Recovering Small Boat	Safely launched & recovered	Per Small     Boat     Seamanship     Manual	• % of MISHAPs • Cycle Time	• Training** • RFO Inspections • PQS
Searching for vessels to board	High     Probability of     Detection	Per District     &/or Area     SOP	• # of vessels sighted	• Training**
Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders      Per Area &/or	Navigational Fixes	• Training** • RFO Inspections • PQS
Coordinating O/S assets	Rapid flow of information     Accurate information	District SOP  Per Cutter SOP  Per Small Boat	Assets O/S	• Checklists • Training**
Launching & Recovering Small Boat	Safely launched & recovered	Seamanship Manual	<ul><li>% of MISHAPs</li><li>Cycle Time</li></ul>	• Training** • RFO Inspections • PQS

\*\* = (e.g. TSTA, STRs, OJT, etc.)

Table 2. Cutter 3/4 WHEC, WMEC, WPB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
MLE (Regulatory Enforcement) (continued)					Launching &     Recovering     Aircraft++	Safely launched & recovered     Minimal Cycle Time	Per Ship/Helo Manual	% of MISHAPs     Cycle Time	• Training** • STAN Visits • Checklists • PQS
					Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE     Manual     IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     SOP	% accurate completion of 4100     % in compliance     Cycle Time	• Training** • PQS • Checklists
• MLE (seizure)	Department of Justice	Accurate documentation of seizure/ arrest     Chain of evidence safeguarded     Prisoner's rights awarded	Protection of Natural Resources P5 P6  Maritime Security C1 C2 C3	Boarding     Report(s)     Seizure/case     package     Evidence     Accused     Perpetrator(s)	Arresting & Seizing	Accuracy     Thorough	IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & Policies	% accurate completion of case file	• Training** • Checklist
• MEP	State & Local Government     Non-Government Organizations     Owner & Operators     Other Federal Agencies     Other Coast Guard Organizations	Fast Response     Technical     Competence     Accurate     Information     Timely Information     Environmental     damage mitigated	Protection of Natural Resources P1 P2 P3 P4 P5 P6 Mobility M2 M3	Cleaned     Waterway	Coordinating resources for response & cleanup	Accurate Information     Rapid flow of information	Per Area &/or District SOP	Assets O/S	• Checklists • Training**

\*\* = (e.g. TSTA,

STRs, OJT, etc.)

Table 2. Cutter 3/4 WHEC, WMEC, WPB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• AMIO	<ul><li> INS</li><li> Department of State</li><li> National</li></ul>	<ul> <li>Knowledgeable &amp; skilled boarding officers</li> <li>Thorough</li> </ul>	• Maritime Security • C2	Lives Saved     Repatriated     Illegal Aliens     Economic &	Searching for vessels to board	High     Probability of     Detection	• Per District &/or Area SOP	• # of vessels sighted	• Training**
	Security Council	enforcement  • Mission ready		Social Guardianship	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
					Coordinating O/S assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training**
					Launching & Recovering Small Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	• % of MISHAPs • Cycle Time	• Training** • RFO Inspections • PQS
					Launching & Recovering Aircraft++	Safely launched & recovered     Minimal Cycle Time	Per Ship/Helo Manual	% of MISHAPs     Cycle Time      % accurate completion of	• Training** • STAN Visits • Checklists • PQS
					Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE     Manual     IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     SOP	4100 • % in compliance • Cycle Time	• Training** • PQS • Checklists

\*\* = (e.g. TSTA,

STRs, OJT, etc.)

Table 2. Cutter 3/4 WHEC, WMEC, WPB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Defense Operations	Department of Defense     U.S. Navy     National Security Agency	Fast Response     Mission ready     Knowledgeable & skilled crew	<ul> <li>National Defense</li> <li>N1</li> <li>N2</li> <li>N3</li> <li>N4</li> </ul>	Achieved     Tactical &     Strategic U.S.     National &     Military     Interests	Maintaining Readiness Posture	Fast Response     Skilled Crew	Per NWPs Per COMDT, Area &/or District SOP Per CINCs Directives	• SORTS rating • TSTA results • STR scores	• Training** • RFO Inspections
					Protecting U.S. Interests	Effective	Per Theater     Commander     Orders	Area of     Operations     protected	• Training**
					Navigating	Accuracy	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
					Coordinating O/S Assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	• Checklists • Training**
Nation     Building	Department of State     National Security	Mission ready     Professional image	Protection of Natural Resources     P1	• Enhanced Foreign Relations	Enhancing U.S. Interests	Effective	Per State     Department's     Request	Better relations with Foreign country	Checklists
	Agency		<ul> <li>P2</li> <li>P3</li> <li>P5</li> <li>P6</li> </ul> <ul> <li>Maritime Security</li> <li>C1</li> <li>C2</li> <li>C3</li> </ul> National Defence		Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
			Defense • N4						

\*\* = (e.g. TSTA, STRs, OJT, etc.)

Table 3. Unit Performance Tables¾ Cutters (WLB, WLM, WLR, WLIC, WLI)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• ATON	Local     Waterways     Users (e.g.,     Commercial     Bulk Carriers,     Fishing Vessels,     Recreational	Reliable Aids     Accurate Aids     Operating Aids	<ul> <li>Mobility</li> <li>M1</li> <li>M2</li> <li>M3</li> <li>Safety</li> <li>S3</li> </ul>	Navigable     Waterway     Accurately     positioned     Aid	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
	Vessels, Ferries, Tugs, etc)		• S4 • S5		Servicing and Maintaining Aids to Navigation	Accurately positioned     Aid operational     Fast cycle time     Safe	Per ATON     Manuals and     local policies	Aid     Availability     Rating     Time to service     aid     % of MISHAPs	• Training • PQS • Scheduling
					• Responding to Inoperative Aids to Navigation	<ul><li> Fast Response</li><li> Safe</li></ul>	Per ATON     Manuals and     local policies	• % time within DRF factor	Checklists
• MEP	State & Local     Government     Non-     Government     Organizations     Owner &     Operators	Fast Response     Technical     Competence     Accurate     Information     Timely Information     Environmental	Protection of Natural Resources P1 P2 P3 P4	Cleaned     Waterway	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training** • RFO Inspections • PQS
	<ul><li>Other Federal Agencies</li><li>Other Coast Guard</li></ul>	damage mitigated	<ul> <li>P4</li> <li>P5</li> <li>P6</li> <li>Mobility</li> <li>M2</li> </ul>		Responding to casualty	Fast Response	Per Comdt & local policies	Time to scene	Exercise     Training     RFO     Inspections
	Organizations		• M3		Deploying containment boom	<ul><li>Cycle Time</li><li>Effective</li><li>Safe</li></ul>	Per Comdt & local policies     Per Manufacturer's specifications	Time to deploy boom Amount of spilled material contained/recovered  Time to deploy boom recovered	Exercise     Training     Checklists
					Coordinating resources for response & cleanup	Accurate     Information     Rapid flow of     information	Per Area &/or District SOP	• Assets O/S	• Checklists • Training

Table 3. Cutter 3/4 WLB, WLM, WLR, WLIC, WLI (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies	Caring &     Professional     Service     Fast Response     Effective,     thorough search     Detection	• Safety • S1 • S2	Search Plan     Assets O/S	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
	requesting assistance	• Betection			Searching for Mariners in distress	Fast Response     Detection	Within     "Bravo" Status     Per SAR     Manual	Minutes to respond per Bravo Status     Probability of Detection (POD)	Training RFO Inspections Checklists
					Coordinating O/S assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per SAR Manual Per Area &/or District SOP	Assets O/S	Checklists     Training
• SAR - Rescue	Mariner(s) in distress	Fast Response     Mariner(s) & property saved	• Safety • S1 • S2	Lives Saved     Property Saved	Rescuing	Safe	Per SAR Manual Per Seamanship Manuals & Publications Per NWPs	Lives     Saved/Lives     Saved + Lives     Lost after     notification     Property     Lost/Saved	• Training • RFO Inspections • PQS • Checklists
					Launching &     Recovering Small     Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	• % of MISHAPs • Cycle Time	• Training • RFO Inspections • PQS

Table 3. Cutter 3/4 WLB, WLM, WLR, WLIC, WLI (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Boating Safety*	Commercial & Recreation Mariner	Courteous Service     Knowledgeable & Skilled boarding officers	• Safety • S3 • S4	Boarding Report (eg. 4100, CME, etc.)     Examination     Recommendations to enhance safety	Boarding	<ul><li>Quality</li><li>Quantity</li><li>Fast Cycle Time</li></ul>	IAW MLE     Manual     IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     SOP	% accurate completion of 4100     % in compliance     Cycle Time     % of MISHAPs     Cycle Time	<ul><li>Training</li><li>PQS</li><li>Checklists</li></ul>
					Launching & Recovering Small Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual		• Training • RFO Inspections • PQS
• MLE (Regulatory Enforcement)	NMFS     Customs     Service     DEA	Knowledgeable & skilled boarding officers     Thorough	• Safety • S3 • S4 • S5	• Boarding report(s) (eg. 4100) • Citation (as	Searching for vessels to board	High     Probability of     Detection	Per District     &/or Area     SOP	• # of vessels sighted	Training
	<ul> <li>INS</li> <li>FBI</li> <li>Fisheries Management Councils</li> <li>Department of</li> </ul>	enforcement • Mission ready	• Protection of Natural Resources • P1	ectation (us) necessary) Sighting Report Mariner in compliance with U.S. Laws,	Navigating	Accuracy	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
	State Other Federal/ State agencies requesting assistance		<ul> <li>P2</li> <li>P5</li> <li>P6</li> <li>Mobility</li> <li>M2</li> </ul>	Regulations, Codes, & Treaties	Coordinating O/S assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training
* = mainly WI Bs in			<ul> <li>M3</li> <li>Maritime Security</li> <li>C1</li> <li>C2</li> <li>C3</li> <li>C4</li> </ul>		Launching & Recovering Small Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	% of MISHAPs     Cycle Time	• Training • RFO Inspections • PQS

<sup>\* =</sup> mainly WLBs involved in MLE

Table 3. Cutter 3/4 WLB, WLM, WLR, WLIC, WLI (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• MLE (Regulatory Enforcement) (continued)*				
• MLE (seizure)*	Department of Justice	Accurate     documentation of     seizure/ arrest     Chain of evidence     safeguarded     Prisoner's rights     awarded	Protection of Natural Resources     P5     P6      Maritime Security     C1     C2     C3	Boarding     Report(s)     Seizure/case     package     Evidence     Accused     Perpetrator(s)

Process	Process Requirement	Standard	Measure	Controlling Strategies
Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE     Manual     IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     SOP	% accurate completion of 4100     % in compliance     Cycle Time	<ul><li>Training</li><li>PQS</li><li>Checklists</li></ul>
Arresting &     Seizing	Accuracy     Thorough	IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & Policies	% accurate completion of case file	Training     Checklist

<sup>\* =</sup> mainly WLBs involved in MLE

Table 3. Cutter 3/4 WLB, WLM, WLR, WLIC, WLI (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• Defense Operations*	Department of Defense     U.S. Navy     National Security Agency	Fast Response     Mission ready     Knowledgeable & skilled crew	• National Defense • N1 • N2 • N3 • N4	Achieved     Tactical &     Strategic U.S.     National &     Military     Interests

Process	Process Requirement	Standard	Measure	Controlling Strategies
Maintaining Readiness Posture	• Fast Response • Skilled Crew	Per NWPs Per COMDT, Area &/or District SOP Per CINCs Directives	• SORTS rating • TSTA results • STR scores	• Training • RFO Inspections
Protecting U.S.     Interests	• Effective	Per Theater     Commander     Orders	Area of Operations protected	Training
Navigating	• Accuracy • Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
Coordinating O/S Assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Assets O/S	Checklists     Training

<sup>\* =</sup> Mainly WLBs

Table 3. Cutter 3/4 WLB, WLM, WLR, WLIC, WLI (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• AMIO	<ul><li> INS</li><li> Department of State</li><li> National</li></ul>	<ul> <li>Knowledgeable &amp; skilled boarding officers</li> <li>Thorough</li> </ul>	• Maritime Security • C2	Lives Saved     Repatriated     Illegal Aliens     Economic &	Searching for vessels to board	High     Probability of     Detection	• Per District &/or Area SOP	• # of vessels sighted	• Training**
	Security Council	enforcement • Mission ready		Social Guardianship	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational     Fixes	• Training** • RFO Inspections • PQS
					Coordinating O/S assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	• Checklists • Training**
					Launching & Recovering Small Boat	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	• % of MISHAPs • Cycle Time	• Training** • RFO Inspections • PQS
					Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE Manual  IAW U.S. Laws, Regulations, Codes & Treaties  IAW CG Regulations & SOP	% accurate completion of 4100     % in compliance     Cycle Time	• Training** • PQS • Checklists

<sup>\*=</sup> Mainly WLBs

Table 4. Unit Performance Tables¾ Cutters (WAGB, WTGB)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Ice Operations	State & Local Government     Non- Government Organizations     Owner &	Navigable     waterways in ice     covered waters     Reliable     Fast Response     Technical	• Mobility • M4 • M5	Navigable Waterways	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
	Operators  Other Federal Agencies  Other Coast Guard Organizations  Local	Competence  • Accurate Information  • Professional & courteous service			Launching &     Recovering     Aircraft++	Safely launched & recovered     Minimal cycle time	Per Ship/Helo Manual	% of     MISHAPs     Cycle Time	• Training • STAN Visits • Checklists • PQS
	Waterways Users (e.g., Commercial Bulk Carriers,				Ice Breaking	<ul><li>Safe</li><li>Timely</li></ul>	Per Comdt & local policies	Transit speed through ice covered water	• Training • PQS
	Fishing Vessels, Ferries, Tugs, etc)				Coordinating vessel movements	<ul><li>Rapid flow of information</li><li>Accurate Information</li></ul>	Per Area &/or District SOP	Transit speed through ice covered water	• Training • PQS
					Responding to vessels beset in ice or waterway ice jams	Fast Response     Professional & courteous service	Per Area &/or District SOP	Time to respond	Training
Scientific     Research**	National     Science     Foundation     State & Local     Government     Non-     Government	Reliable		Scientific     Research     Platform     Supplies to     polar region     stations	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
	Organizations Organizations Other Federal Agencies				• Launching & Recovering Aircraft ++	<ul> <li>Safely launched &amp; recovered</li> <li>Minimal Cycle Time</li> </ul>	Per Ship/Helo Manual  Per Cutter SOP Per Small	% of MISHAPs     Cycle Time	Training     STAN Visits     Checklists     PQS
** - mainly polarica					Launching &     Recovering     Small Boat	Safely launched & recovered  divite a flight deak	Boat Seamanship Manual	• % of MISHAPs • Cycle Time	• Training • PQS • RFO Inspections

<sup>\*\* =</sup> mainly polar ice breakers

<sup>++ =</sup> Units equipped with a flight deck

Table 4. Cutter 3/4 WAGB, WTGB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output		Process	Process Requirement	Standard	Measure	Controlling Strategies
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies	<ul> <li>Caring &amp; Professional Service</li> <li>Fast Response</li> <li>Effective, thorough search</li> <li>Detection</li> </ul>	• Safety • S1 • S2	Search Plan     Assets O/S	•	Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
	requesting assistance					Searching for Mariners in distress	Fast Response     Detection	Within     "Bravo" Status     Per SAR     Manual	Minutes to respond per Bravo Status     Probability of Detection (POD)	• Training • RFO Inspections • Checklists
						Launching & Recovering Aircraft ++	• Safely launched & recovered • Minimal Cycle Time	Per Ship/Helo Manual  Per SAR Manual	% of MISHAPs     Cycle Time	<ul><li>Training</li><li>STAN Visits</li><li>Checklists</li><li>PQS</li></ul>
						Coordinating O/S assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training
• SAR - Rescue	Mariner(s) in distress	Fast Response     Mariner(s) & property saved	• Safety • S1 • S2	Lives Saved     Property     Saved		Rescuing	Safety	Per SAR Manual Per Seamanship Manuals & Publications Per NWPs	Lives     Saved/Lives     Saved + Lives     Lost after     notification     Property     Lost/Saved	Training RFO Inspections PQS Checklists
						Launching & Recovering Small Boat      Launching &     Recovering Small     Recovering Small	Safely launched & recovered	Per Cutter SOP     Per Small Boat Seamanship Manual	% of MISHAPs     Cycle Time	• Training • RFO Inspections • PQS

Table 4. Cutter 3/4 WAGB, WTGB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• ATON **	Local     Waterways     Users (e.g.,     Commercial     Bulk Carriers,     Fishing Vessels,     Recreational     Vessels, Ferries,     Tugs, etc)	<ul> <li>Reliable Aids</li> <li>Accurate Aids</li> <li>Operating Aids</li> </ul>	• Mobility • M1 • M2 • M3 • Safety • S3 • S4 • S5	Navigable     Waterway     Accurately     positioned Aid
• MEP	State & Local Government     Non- Government Organizations     Owner & Operators     Other Federal Agencies     Other Coast Guard Organizations	Fast Response     Technical     Competence     Accurate     Information     Timely Information     Environmental     damage mitigated	Protection of Natural Resources P1 P2 P3 P4 P5 P6 Mobility M2 M3	• Cleaned Waterway

Process	Process Requirement	Standard	Measure	Controlling Strategies
• Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
• Servicing and Maintaining Aids to Navigation	Accurately positioned     Aid operational     Fast cycle time     Safe	Per ATON     Manuals and     local policies	Aid     Availability     Rating     Time to     service aid     % of     MISHAPs	• Training • PQS • Scheduling
Responding to Inoperative Aids to Navigation	• Fast Response • Safe	Per ATON     Manuals and     local policies	• % time within DRF factor	Checklists
Coordinating resources for response & cleanup	Accurate Information     Rapid flow of information	Per Area &/or District SOP	Assets O/S	Checklists     Training

<sup>\*\* =</sup> WTGB equipped with an ATON barge

Table 4. Cutter 3/4 WAGB, WTGB (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output		Process	Process Requirement	Standard	Measure	Controlling Strategies
Defense Operations**	Department of Defense     U.S. Navy     National Security Agency	Fast Response     Mission ready     Knowledgeable & skilled crew	<ul> <li>National Defense</li> <li>N1</li> <li>N2</li> <li>N3</li> <li>N4</li> </ul>	Achieved     Tactical &     Strategic U.S.     National &     Military     Interests		Maintaining Readiness Posture	Fast Response     Skilled Crew	Per NWPs     Per COMDT,     Area &/or     District SOP     Per CINCs     Directives	• SORTS rating • TSTA results • STR scores	• Training • RFO Inspections
						Protecting U.S.     Interests	Effective	Per Theater     Commander     Orders	Area of Operations protected	Training
						Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
						Coordinating O/S     Assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training
• Nations Building**	Department of State     National Security	Mission ready     Professional image	Protection of Natural Resources     P1	• Enhanced Foreign Relations	•	Enhancing U.S. Interests	Effective	Per State     Department's     Request	Better relations with Foreign country	Checklists
	Agency		<ul> <li>P2</li> <li>P3</li> <li>P5</li> <li>P6</li> </ul> • Maritime Security <ul> <li>C1</li> <li>C2</li> <li>C3</li> </ul>			Navigating	Accuracy     Timely	CO's     Navigation     Standards     Per CO's     Standing     Orders	Navigational Fixes	• Training • RFO Inspections • PQS
			<ul><li>National Defense</li><li>N4</li></ul>							

<sup>\*\* =</sup> mainly polar ice breakers

Table 5. Unit Performance Tables¾ Air Station

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies	Caring & Professional Service     Fast Response     Effective, thorough search	• Safety • S1 • S2	Search Plan     Assets O/S	Flying	Safely     Fast Response	Air Operations     Manual     Per CO's     Standing     Orders	Navigational Fixes	• Training • STAN Visits • PQS
	requesting assistance	Detection     Skilled & knowledgeable observers			Searching for Mariners in distress	Detection	Within     "Bravo" Status     Per SAR     Manual	Minutes to respond per Bravo Status     Probability of Detection (POD)	• Training • RFO Inspections • Checklists
					Coordinating O/S assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per SAR Manual Per Area &/or District SOP	• Assets O/S	• Checklists • Training
• SAR - Rescue	Mariner(s) in distress	Fast Response     Mariner(s) & property saved	• Safety • S1 • S2	Lives Saved     Property     Saved	Rescuing	Safe	Per SAR     Manual     Per Air     Operations     Manual	• Lives Saved/Lives Saved + Lives Lost after notification • Property Lost/Saved	<ul> <li>Training</li> <li>STAN Visits</li> <li>RFO         Inspections </li> <li>PQS</li> <li>Checklists</li> </ul>
					Deploying and Recovering Rescue Swimmer	Safely	<ul><li>Per Air</li></ul>	• % of MISHAPs • Cycle Time	<ul><li>Training</li><li>STAN Visits</li><li>RFO         Inspections</li><li>PQS</li></ul>
• Logistic Flights (e.g., ATON, MLE support)	Other Coast     Guard Units     Government     Agencies     Non-	On-Time     Reliable     Safe	Indirectly supports all goals by supplying other units or agencies with supplies &	Transportation of Resources	• Flying	Accuracy     Timely	Air Operations     Manual     Per CO's     Standing     Orders	Navigational Fixes      Resources	Training     STAN Visits     PQS
	Government Agencies		transpiration to meet mission requirements		Transporting resources	• Safe • Reliable • On-Time	Per District     &/or Area SOP	Resources delivered     On-Time Delivery     % of MISHAPS	Checklists     Training

**Table 5. Air Station (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Ice Operations	Government     Agencies     Non-     Government     Agencies     Other Coast	Accurate Ice Floe     Information     Up-to-Date     Information     Skilled &     knowledgeable	• Mobility • M4 • M5	Information on ice floe	• Flying	• Safely • Timely	Air Operations     Manual     Per CO's     Standing Orders	Navigational Fixes	Training STAN Visits PQS
	Guard Units	observers			• Interpreting Ice Floe data	Accurate     Rapid flow of information	Per District &/or Area SOP	Ice floes tracked	<ul><li> Checklists</li><li> Training</li></ul>
					Coordinating assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training
• ELT - Detection	Coast Guard     Units     Other Federal     LE agencies     Department of     State	<ul> <li>Fast Response</li> <li>Effective, thorough search</li> <li>Detection</li> <li>Skilled &amp; knowledgeable</li> </ul>	• Maritime Security • C1 • C2 • C3 • C4	Search Plan     Assets O/S	• Flying	• Safely • Timely	Air Operations     Manual     Per CO's     Standing Orders	Navigational Fixes	• Training • STAN Visits • PQS
	State agencies requesting assistance	observers	• C4 • Protection of Natural Resources • P6		• Searching for Vessels	Thorough Accurate	Per District &/or Area SOP	• # of vessels sighted	Training
• P6					Interpreting data	information • Rapid flow of information	Per District &/or Area SOP	Assets aware of information	• Training • Checklists
			• Coordinating O/S assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Comdt & local policies	Assets O/S	Checklists     Training		

**Table 5. Air Station (continued)** 

• MEP	MSO's     Other Coast     Guard Units     Government     Agencies     Non-     Government     Agencies	On-Time Reliable Safe Accurate Information Up-to-Date Information Skilled &	Protection of Natural Resources P1 P2 P3 P4	• Information
	Agencies	Skilled & knowledgeable observers		

Flying	<ul><li>Safely</li><li>Timely</li></ul>	Per Air     Operations     Manual	• Navigational Fixes	<ul><li>Training</li><li>STAN Visits</li><li>POS</li></ul>
Interpreting	Accurate informatio     Rapid flow informatio	• Per CO's Standing Orders	Assets aware of information	Checklists     Training

Table 6. Unit Performance Tables¾ Marine Safety Office

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• MEP	State & Local Government     Non- Government Organizations     Owner &	Fast Response     No hazardous material spills     Technical Competence     Accurate	• Protection of Natural Resources • P1 • P2 • P3	Contingency     Response Plans     Pollution/     Investigation     Reports	Contingency     Planning &     Evaluating     (including Risk     Management &     Assessment	Cycle Time     Accurate     Information	Per Comdt and Local Policies	Exercise Score	<ul><li>Exercises</li><li>Training</li><li>Checklists</li><li>Partnerships</li></ul>
	Operators  Other Federal Agencies Other Coast	Information     Timely Information     Professional & courteous service	<ul><li>P4</li><li>P5</li><li>P6</li></ul>	Information during Command and Control	Responding to casualty	Fast Response	Per Comdt and Local Policies      Per Comdt and	Response     Time	<ul><li>Exercises</li><li>Training</li><li>Checklists</li></ul>
	Guard Organizations		• Mobility • M2 • M3	Control	• Coordinating resources for response & cleanup	<ul><li>Accurate Information</li><li>Rapid flow of information</li></ul>	Local Policies  • Per Comdt and	Amount cleaned up/ recovered     Customer	• Exercises • Training • Checklists
					• Investigating casualty	<ul><li>Technical Competence</li><li>Cycle Time</li><li>Professional &amp;</li></ul>	Local Policies	Satisfaction  • Customer Satisfaction	• Training • Checklists
					• Enforcing Laws, Regulations & Treaties	courteous service  • Accurate Information  • Technical Competence  • Effective	IAW U.S. Laws, Regulations, Codes, & Treaties     Per CG Regulations & SOP	• # of violations	• Training • Checklists
							Per Comdt & Local Policies		
					Educating	Technical     Competence     Professional & courteous service		Customer Satisfaction	Training

**Table 6. Marine Safety Office (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Marine Safety	Passenger     Vessel     Customers     U.S. Mariners     Owner /     Operators	Fast Response     Technical     Competence     No vessel     collisions, fires,     flooding	• Safety • S3 • S4 • S5	Vessel     Certificates     Vessel Plan     approvals	Licensing (includes examination & documentation)	Cycle time     Accurate     Information     Professional     & courteous     service	Per Marine Safety Manuals and Local Policies	Cycle Time     Customer     Satisfaction	Training
	State & local governments     Non-government organizations     Other Federal	Accurate Information     Timely Information     Professional & courteous service     Reduced Cycle	<ul><li>Mobility</li><li>Maritime Security</li><li>P1</li><li>P2</li></ul>	Certificate of Compliance/ Non compliance	• Inspecting (includes boarding)	<ul><li>Cycle Time</li><li>Thorough</li><li>Technical Competence</li><li>Timely</li></ul>	Per Marine Safety Manuals and Local Policies	Cycle Time     Customer     Satisfaction	Training
	Agencies	Time • Operational & Sufficient Safety Equipment	• P3 • Protection of Natural Resources • C2	Investigative Reports	Investigating	<ul> <li>Fast Response</li> <li>Technical competence</li> <li>Accurate Documentation</li> </ul>	Per Marine Safety     Manuals and Local Policies	Cycle Time     Customer     Satisfaction	• Training • Checklists
				Welding     Certificates     Waiver/     Permits for     Marine Events     COTP orders     Hot work	Issuing permits	<ul> <li>Cycle Time</li> <li>Professional &amp; courteous service</li> <li>Timely</li> <li>Accurate</li> </ul>	Per Marine Safety Manuals and Local Policies	Cycle Time	Training     Checklists
				permits	Educating	<ul> <li>Technical Competence</li> <li>Professional &amp; courteous service</li> </ul>	Per Comdt & Local Policies	Customer Satisfaction	Training
					• Enforcing Laws, Regulations & Treaties	• Technical Competence • Effective	• IAW U.S. Laws, Regulations, Codes, & Treaties • Per CG Regulations & SOP	• # of violations	• Training • Checklists

Table 6. Unit Type: Marine Safety Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Waterways     Management	Owners & Operators     Non-Government Organizations	Clear & safe navigable waterways     Accurate Information	<ul><li> Mobility</li><li> M1</li><li> M2</li><li> M3</li></ul>	Information     (command and control of salvage ops)     Safety Zone	Creating & Enforcing Safety & Security Zones	• Timely • Effective	Per Marine     Safety     Manuals and     Local policies	Cycle Time	Training     Partnering
	State & Local Governments     Other Federal Agencies     Other Coast Guard	Timely Information Fast Response	• Safety • S3 • S4 • S5	Permits/ waivers • Safe Vessel movements	Coordinating removal of navigational hazards	Fast Response     Accurate     Information     Rapid flow of     information	Per Marine Safety Manuals and Local policies	Customer satisfaction	• Training • Checklists
	Organizations		<ul><li>Protection of Natural Resources</li><li>P1</li><li>P3</li></ul>		Coordinating vessel movement	Accurate information     Rapid flow of information	Per Marine Safety Manuals and Local policies	% of safe vessel movements as compared to total number	Training     Checklists
					Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	IAW U.S. Laws, Regulations, Codes, & Treaties     Per CG Regulations & SOP	• # of violations	Training     Checklists
Port Security	Department of Defense     Other Federal Agencies	<ul> <li>Fast Response</li> <li>Accurate     Information</li> <li>Effective</li> </ul>	Maritime     Security     National     Defense	Military     Outload Plan     Security Zone	• Contingency Planning & Evaluating	Cycle Time     Accurate     Information	Per Comdt & local policies      Per Comdt &	Cycle time     Drill Scores	• Exercises • Training • Checklists
	Other Coast Guard Organizations	Easy access to enforcement regulations	<ul><li> Mobility</li><li> N2</li><li> N3</li></ul>		Responding to incidences	Fast Response	local policies  • Per Area &/or	• # of incidents	• Training • Checklists
	State & Local Governments     Owners & Operators		• N4		Coordinating assets	Accurate Information     Rapid flow of information	District SOP     W U.S. Laws,     Regulations,     Codes, &	Assets O/S	<ul><li> Training</li><li> Checklists</li><li> Exercises</li></ul>
					• Enforcing Laws, Regulations & Treaties	• Technical Competence • Effective	Treaties • Per CG Regulations & SOP	• # of violations	• Training • Checklists

Table 7. Unit Performance Tables¾ Small Boat Station

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies	Caring &     Professional     Service     Fast Response     Effective, thorough	• Safety • S1 • S2	Search Plan     Assets O/S	Handling calls for assistance	Accuracy     Timely	Per CO/OIC's     Standing     Orders     Per Comdt     Directives	Data sheet completed	• Training • RFO Inspections • PQS
	requesting assistance	search • Detection • Skilled & knowledgeable observers			Navigating	Accuracy     Timely	• Per CO/OIC's Standing Orders	Navigational Fixes	• Training • RFO Inspections
		Observers			Searching for Mariners in distress	Fast Response     Detection	Within     "Bravo" Status     Per SAR     Manual	Minutes to respond per Bravo Status     Probability of Detection (POD)	• Training • RFO Inspections • Checklists
					Coordinating O/S assets	Rapid flow of information     Accurate information	Per SAR Manual Per Area &/or District SOP	Assets O/S	Checklists     Training
• SAR - Rescue	Mariner(s) in distress	Fast Response     Mariner(s) & property saved	• Safety • S1 • S2	Lives Saved     Property     Saved	Rescuing	• Safe	Per SAR Manual Per Boat Crew Seamanship Manual Per First Aid Protocol	Lives     Saved/Lives     Saved + Lives     Lost after     notification     Property     Lost/Saved	Training RFO Inspections PQS Checklists
Boating Safety	Commercial & Recreation Mariner	Courteous Service     Knowledgeable &     Skilled boarding     officers	• Safety • S3 • S4	Boarding     Report (eg.     4100, CME,     etc.)     Examination     Recommendations to     enhance     safety	Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE     Manual     IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     SOP	% accurate completion of 4100     % in compliance     Cycle Time     % of MISHAPs     Cycle Time	Training PQS Checklists
					Launching Small Boat	Safely launched	<ul><li>Per Unit SOP</li><li>Per Boat Crew Seamanship Manual</li></ul>		<ul><li>Training</li><li>RFO</li><li>Inspections</li><li>PQS</li></ul>

**Table 7. Small Boat Station (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
MLE (Regulatory Enforcement)	NMFS     Customs     Service     DEA     INS     FBI	Knowledgeable & skilled boarding officers     Thorough & fair enforcement     Mission ready	<ul> <li>Safety</li> <li>S3</li> <li>S4</li> <li>S5</li> <li>Protection of Natural</li> </ul>	Boarding report(s) (eg. 4100)     Citation (as necessary)     Sighting	<ul><li>Searching for vessels to board</li><li>Navigating</li></ul>	High     Probability of     Detection      Accuracy     Timely	Per District, Group, Unit SOP     Per CO/OIC's Standing Orders	<ul><li># of vessels sighted</li><li>Navigational Fixes</li></ul>	Training Training REO
	<ul> <li>FBI</li> <li>Fisheries         Management         Councils</li> <li>Department of         State</li> <li>Other Federal/</li> </ul>	Vission ready	Resources	Report  Mariner in compliance with U.S. Laws, Regulations,	• Coordinating O/S assets	Rapid flow of information     Accurate	Per District,     Group, Unit SOP	• Assets O/S	Inspections PQS Checklists Training
	State agencies requesting assistance		<ul> <li>Mobility</li> <li>M2</li> <li>M3</li> <li>Maritime Security</li> <li>C1</li> </ul>	Codes, & Treaties	• Launching Small Boat	Safely launched	Per Station SOP Per Boat Crew Seamanship Manual  IAW MLE	• % of MISHAPs • Cycle Time	• Training • RFO Inspections • PQS
			• C2 • C3		Boarding	Quality     Quantity     Fast Cycle     Time	Manual  IAW U.S. Laws, Regulations, Codes & Treaties  IAW CG Regulations & SOP	% accurate completion of 4100     % in compliance     Cycle Time	• Training • PQS • Checklists
• MEP	MSO's     Other Coast Guard Units     Government	On-Time Reliable Safe Accurate	Protection of Natural Resources     P1	Information	Navigating	Accuracy     Timely	Per CO/OIC's Standing Orders	Navigational Fixes	• Training • RFO Inspection • PQS
	Agencies  Non- Government Agencies	Information  • Up-to-Date Information  • Skilled & knowledgeable observers	• P2 • P3 • P4		Interpreting data	Accurate information     Rapid flow of information	Per Comdt & local policies	Assets aware of information	Checklists     Training

**Table 7. Small Boat Station (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
MLE (seizure)	Department of Justice     State & local LE Agencies	Accurate documentation of seizure/ arrest     Chain of evidence safeguarded     Prisoner's rights awarded	Protection of Natural Resources P5 P6  Maritime Security C1 C2 C3	Boarding     Report(s)     Seizure/case     package     Evidence     Accused     Perpetrator(s)	Arresting & Seizing	Accuracy     Thorough	IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & Policies	% accurate completion of case file	Training     Checklist
• AMIO	<ul><li> INS</li><li> Department of State</li><li> National</li></ul>	<ul> <li>Knowledgeable &amp; skilled boarding officers</li> <li>Thorough</li> </ul>	Maritime     Security     C2	Lives Saved     Repatriated     Illegal Aliens     Economic &	Searching for vessels to board	High     Probability of     Detection	Per District,     Group, Unit SOP      Per CO/OIC's	• # of vessels sighted	Training
	Security Council  Border Patrol	enforcement • Mission ready		Social Guardianship	Navigating	Accuracy     Timely	Standing Orders	Navigational Fixes	<ul><li>Training</li><li>RFO     Inspections</li><li>PQS</li></ul>
					Coordinating O/S assets	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> </ul>	Per District,     Group, Unit SOP      Per Stations SOP	Assets O/S	• Checklists • Training
					Launching Small Boat	Safely launched	Per Boat Crew     Seamanship     Manual      IAW MLE	• % of MISHAPs • Cycle Time	• Training • RFO Inspections • PQS
					Boarding	Quality     Quantity     Fast Cycle     Time	Manual  IAW U.S. Laws, Regulations, Codes & Treaties  IAW CG Regulations & SOP	% accurate completion of 4100     % in compliance     Cycle Time	<ul><li>Training</li><li>PQS</li><li>RFO</li><li>Inspections</li><li>Checklists</li></ul>

**Table 7. Small Boat Station (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
Port Security	Department of Defense     Other Federal Agencies     Other Coast Guard Organizations     State & Local Governments     Owners & Operators	Fast Response     Accurate     Information     Effective     Easy access to enforcement regulations	Maritime Security     National Defense     Mobility     N2     N3     N4	Protected Security Zone

Process	Process Requirement	Standard	Measure	Controlling Strategies
Responding to incidences	Fast Response	Per Comdt & local policies	# of incidents     Assets O/S	<ul><li> Training</li><li> Checklists</li><li> RFO Inspections</li></ul>
Coordinating assets	Accurate     Information     Rapid flow of     information	Per District, Group, COTP, Unit SOP		<ul><li> Training</li><li> Checklists</li><li> Exercises</li></ul>
• Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	IAW U.S. Laws, Regulations, Codes, & Treaties     Per CG Regulations & SOP	• # of violations	<ul><li> Training</li><li> Checklists</li><li> Exercises</li></ul>

Table 8. Unit Performance Tables¾ Aids to Navigation Teams

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• ATON	Local     Waterways     Users (e.g.,     Commercial     Bulk Carriers,     Fishing Vessels,     Recreational     Vessels, Ferries,     Tugs, etc)	<ul> <li>Reliable Aids</li> <li>Accurate Aids</li> <li>Operating Aids</li> </ul>	<ul> <li>Mobility</li> <li>M1</li> <li>M2</li> <li>M3</li> <li>Safety</li> <li>S3</li> <li>S4</li> <li>S5</li> </ul>	Navigable Waterway     Accurately positioned Aid

Process	Process Requirement	Standard	Measure	Controlling Strategies
Transporting Small Boat	• Safely	Per OIC     Standing     Orders	% of MISHAPs	Training
• Launching & Recovering Small Boat	Safely	OIC's Standing Orders	<ul><li>% of MISHAPs</li><li>Navigational</li></ul>	Training
Navigating	• Accuracy • Timely	<ul><li>OIC's Standing Orders</li><li>Per ATON</li></ul>	Fixes  • Aid	• Training • PQS
Servicing and Maintaining Aids to Navigation	<ul><li>Accurately positioned</li><li>Aid operational</li><li>Fast cycle time</li></ul>	Manuals and local policies	Availability Rating Time to service aid MISHAPs	<ul><li> Training</li><li> PQS</li><li> Scheduling</li></ul>
Responding to Inoperative Aids to Navigation	<ul><li>Safe</li><li>Fast Response</li><li>Safe</li></ul>	Per ATON     Manuals and     local policies	• % time within DRF factor	Checklists

Table 9. Unit Performance Tables¾ Tactical Law Enforcement Team

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
MLE (Regulatory Enforcement)	Customs Service DEA INS FBI Fisheries Management Councils Department of State Other Federal/ State agencies requesting assistance	Knowledgeable & skilled boarding officers     Thorough enforcement     Mission ready	Safety S3 S4 S5 Protection of Natural Resources P1 P2 P5 P6 Mobility M2 M3 Maritime Security C1 C2 C3	Boarding report(s) (eg. 4100)     Citation (as necessary)     Sighting Report     Mariner in compliance with U.S. Laws, Regulations, Codes, & Treaties	Searching for vessels to board     Coordinating O/S assets     Boarding	High Probability of Detection      Rapid flow of information     Accurate information      Quality     Quantity     Fast Cycle Time	Per District &/or Area SOP  Per Area &/or District SOP  MLE Manual IAW U.S. Laws, Regulations, Codes & Treaties IAW CG Regulations & SOP	# of vessels sighted  Assets O/S   Assets O/S   Assets O/S   Assets O/S   Assets O/S   Assets O/S   Completion of 4100  All Oil Oil Oil Oil Oil Oil Oil Oil Oil O	Training     Checklists     Training     Training     PQS     Checklists
• MLE (seizure)	Department of Justice	Accurate     documentation of     seizure/ arrest     Chain of evidence     safeguarded     Prisoner's rights     awarded	Protection of Natural Resources P5 P6  Maritime Security C1 C2 C3	Boarding     Report(s)     Seizure/case     package     Evidence     Accused     Perpetrator(s)	Arresting & Seizing	Accuracy     Thorough	IAW U.S.     Laws,     Regulations,     Codes &     Treaties     IAW CG     Regulations &     Policies	% accurate completion of case file	Training     Checklist

<sup>\*</sup>Based on the performance of Navy Asset on which TACLET is deployed

**Table 9. Tactical Law Enforcement Team (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• AMIO	<ul><li> INS</li><li> Department of State</li><li> National</li></ul>	<ul> <li>Knowledgeable &amp; skilled boarding officers</li> <li>Thorough</li> </ul>	• Maritime Security • C2	Lives Saved     Repatriated     Illegal Aliens     Economic &	Searching for vessels to board	High     Probability of     Detection	Per District     &/or Area     SOP	• # of vessels sighted	Training
	National     Security Council	enforcement • Mission ready		Social Guardianship	Coordinating O/S assets	Rapid flow of information     Accurate information	Per Area &/or District SOP	Assets O/S	Checklists     Training
					Boarding	Quality     Quantity     Fast Cycle     Time	IAW MLE Manual     IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & SOP	% accurate completion of 4100     % in compliance     Cycle Time	<ul><li>Training</li><li>PQS</li><li>Checklists</li></ul>
Training	Cutters     Small Boat Stations     DOD Units	Knowledgeable & skilled boarding officers     Mission Ready	Indirectly support all goals by keeping unit personnel skilled in MLE	Skilled     Boarding     Officers     Skilled     Boarding     Team members     Skilled     members in     coordinating     MLE     operations	Delivering     Course     Curriculum	Performance-Based     Student centered     Become skilled in new job performance     Gain self-confidence in new skills	Per     Curriculum     Outline	Kirkpatrick     Level I, II &     III evaluation	• Training • Job-Aids
					• Developing Course Curriculum &/or Modules	<ul> <li>Cost effective</li> <li>Student centered</li> <li>Performance based</li> <li>Achievable</li> </ul>	Per     Instructional     System Design     Model	Kirkpatrick Level I, II & III evaluation	Training     Job-Aids

Table 10. Unit Performance Tables¾ Communication Station

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Provide     Communication Services     for units     operating on     or above the     marine     environment	Coast Guard Cutters CG Aircrafts Commercial Fishing vessels Commercial Shipping Vessels Recreational Boaters	On time Accurate communications Good connections Knowledgeable & Skilled communications operators	Indirectly supports all CG goals by maintaining communica- tions systems for Coast Guard operations and for mariners to safely transit the oceans	Voice and Data Communication Services     Emergency Communications	Establishing     HFDL Data     Communications     Making     Broadcasts (eg.     HMCG, VOBRA,     NAVTECH,     SITORs)     Maintaining     Aircraft Guards     Monitoring Deep     Freeze     Communications	On time Accurate Good Connection	Per SOLAS Requirements Per Comdt, Area, & Unit Directives & Policies Per Navy Directives Per Federal Communications Regulatory Policies	99.5% on time delivery rate     Equipment outages     Up Time %     Customer Satisfaction     OPSUMS/ PATSUMS	Training Contingency Planning Job Aids
				• Skilled Communication System Operators	• Delivering Training	Performance-Based Become skilled in new job performance Gain self-confidence in new skills Relevant	• Per Curriculum Outline	Kirkpatrick's Level I, II, & III evaluations	<ul><li>Training</li><li>Job-Aids</li></ul>

Table 11. Unit Performance Tables¾ Area, District, and Group Office

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard
• SAR - Search	Family members of overdue mariner     Mariner calling for assistance     Other agencies requesting assistance	Caring & Professional Service Fast Response Effective, thorough search Detection Sufficient resources	• Safety • S1 • S2	Search/ Action Plan     Assets O/S     Information     Policies     Boundaries     Resources	Handling calls for assistance      Search Planning for Mariners in	Fast response     Accurate     information     Rapid flow of     information      Fast Response     Clear	Per SAR Manual Per Area &/or District SOP  Per SAR
	<ul><li>Search Rescue Unit</li><li>O/S Commander</li></ul>	Timely information     Accurate information			distress	Detection	Manual
					Coordinating O/S assets	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per SAR Manual Per Area &/or District SOP
					Disseminating Information	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> <li>Relevant Information</li> </ul>	Per SAR     Manual     Per Area &/or     District SOP
• SAR - Rescue	Mariner(s) in distress     Search Rescue Unit     O/S Commander	Fast Response     Mariner(s) & property saved     Sufficient resources     Timely information	• Safety • S1 • S2	Lives Saved     Property Saved     Resources     Information     Plan	Planning	• Concise, flexible, & useful • Fast cycle time	Per SAR     Manual     Per Area &/or     District SOP
					Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP

Process	Process Requirement	Standard	Measure	Controlling Strategies
Handling calls for assistance	Fast response     Accurate     information     Rapid flow of     information	Per SAR     Manual     Per Area &/or     District SOP	Completed data sheet	• Training • Checklists
• Search Planning for Mariners in distress	<ul><li>Fast Response</li><li>Clear</li><li>Detection</li></ul>	• Per SAR Manual	Cycle Time     Probability of     Detection     (POD)     Customer     Satisfaction	• Training • Checklists
Coordinating O/S assets	Rapid flow of information     Accurate information	Per SAR Manual Per Area &/or District SOP	Cycle Time     Assets O/S	• Checklists • Training
Disseminating Information	Rapid flow of information     Accurate information     Relevant Information	Per SAR Manual Per Area &/or District SOP	Customer satisfaction	Checklists
• Planning	Concise, flexible, & useful     Fast cycle time	Per SAR Manual Per Area &/or District SOP  Per Area &/or District SOP	Customer Satisfaction Cycle Time Lives Saved/Lives Saved + Lives Lost after notification Property Lost/Saved	Training     Checklists
Coordinating	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> </ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	• Training • Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• SAR - Rescue (cont.)				
Boating Safety	Commercial & Recreational Mariner     CG Auxiliarists     CG Unit CO/OIC	Courteous Service     Knowledgeable & Skilled boarding officers     Sufficient resources	• Safety • S3 • S4	Recommendations to enhance boating safety     Information     Goals     Policies     Boundaries     Requests and Proposals     Resources     Plans

Process	Process Requirement	Standard	Measure	Controlling Strategies
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Training     Checklists
Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Managing CG Auxiliarists	Employed     Treated as valued members in the CG	Per Area &/or District SOP	Customer     Satisfaction     % of     operations     with CG     Auxiliarists     assistance	Checklist

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard
• MLE (Regulatory Enforcement)	NMFS     Customs Service     DEA     INS     FBI	Knowledgeable & skilled boarding officers     Thorough enforcement     Mission ready	• Safety • S3 • S4 • S5	Sighting     Report     Intel Report     Mariner in     compliance     with U.S.	Handling calls for assistance	Fast response     Accurate information     Rapid flow of information	Per Area & District SOI
	<ul> <li>Fisheries         Management         Councils</li> <li>Department of         State</li> <li>Other Federal/</li> </ul>	Sufficient resources	Protection of Natural Resources     P1     P2	Laws, Regulations, Codes, & Treaties • Information	Planning	<ul> <li>Concise, flexible, &amp; useful</li> <li>Fast cycle time to develop</li> </ul>	Per Area & District SO
	State agencies requesting assistance  • CG Unit CO/OIC		<ul><li>P5</li><li>P6</li><li>Mobility</li><li>M2</li></ul>	<ul> <li>Goals</li> <li>Policies</li> <li>Boundaries</li> <li>Requests &amp; Proposals</li> <li>Resources</li> </ul>	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area & District SOI
			Maritime Security     C1     C2     C3	• Plans	Disseminating Information	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> <li>Relevant information</li> </ul>	Per Area & District SO
					Investigating	<ul><li>Fast cycle time</li><li>Accuracy</li><li>Thorough</li></ul>	• IAW U.S. Laws, Regulations Codes & Treaties • IAW CG Regulations Policies

Process	Requirement	Standard	Measure	Strategies
Handling calls for assistance	Fast response     Accurate     information     Rapid flow of     information	Per Area &/or District SOP	Completed data sheet	• Training • Checklists
• Planning	Concise, flexible, & useful     Fast cycle time to develop	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
Investigating	<ul><li>Fast cycle time</li><li>Accuracy</li><li>Thorough</li></ul>	IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & Policies	Cycle Time     Customer     Satisfaction	Checklists

Controlling

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
MLE (seizure)	Department of Justice     CG Unit CO/OIC	Accurate documentation of seizure/ arrest     Chain of evidence safeguarded	<ul> <li>Protection of Natural Resources</li> <li>P5</li> <li>P6</li> </ul>	Seizure/case package     Evidence     Accused Perpetrator(s)	Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
		<ul><li> Prisoner's rights awarded</li><li> Sufficient resources</li></ul>	<ul><li>Maritime Security</li><li>C1</li><li>C2</li></ul>	<ul> <li>Information</li> <li>Goals</li> <li>Policies</li> <li>Boundaries</li> <li>Requests &amp;</li> </ul>	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	<ul><li>Cycle Time</li><li>Assets O/S</li></ul>	Checklists
			• C3	Proposals • Resources • Plans	Disseminating Information	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> <li>Relevant information</li> </ul>	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
					Enforcing Laws, Regulations & Treaties	Accuracy     Thorough	IAW U.S. Laws, Regulations, Codes & Treaties     IAW CG Regulations & Policies	% accurate completion of case file	Training     Checklist
Nations     Building	Department of State     National Security Agency     CG Unit CO/OIC	Mission ready     Professional image	Protection of Natural Resources P1 P2 P3 P5 P6  Maritime	Enhanced     Foreign     Relations     Information     Goals     Policies     Boundaries     Requests and     Proposals     Resources	Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
			Security	• Plans					

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• Nations Building (cont.)			<ul> <li>National Defense</li> <li>N4</li> </ul>	
• MEP	State & Local Government     Non- Government Organizations     Owner & Operators     Other Federal Agencies     Other Coast Guard Organizations     CG Unit CO/OIC	Fast Response     No hazardous material spills     Technical Competence     Accurate Information     Timely Information     Professional & courteous service     Sufficient resources	Protection of Natural Resources P1 P2 P3 P4 P5 P6  Mobility M2 M3	<ul> <li>Contingency Response Plans</li> <li>Information</li> <li>Goals</li> <li>Policies</li> <li>Boundaries</li> <li>Requests and Proposals</li> <li>Resources</li> </ul>

Process	Process Requirement	Standard	Measure	Controlling Strategies
Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
• Enhancing U.S. Interests	Effective	• Per State Department's Request	Better relations with Foreign country	Checklists
Contingency     Planning &     Evaluating     (including Risk     Management &     Assessment)	Concise, flexible, & useful     Fast cycle time     Accurate information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time     Exercise Score	Checklists     Exercises     Partnerships
• Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• MEP (cont.)					Responding to casualty	• Fast Response	Per Comdt and Local Policies	Response     Time	<ul><li>Exercises</li><li>Training</li><li>Checklists</li></ul>
					Coordinating resources for response & cleanup	Accurate     Information     Rapid flow of     information	Per Comdt and Local Policies      Per Comdt and Local Policies	Amount     cleaned up/     recovered     Customer     Satisfaction	• Exercises • Training • Checklists
					Investigating casualty	Technical Competence Cycle Time Professional & courteous service		Customer Satisfaction	Training     Checklists
					• Enforcing Laws, Regulations & Treaties	<ul> <li>Accurate Information</li> <li>Technical Competence</li> <li>Effective</li> </ul>	IAW U.S. Laws, Regulations, Codes, & Treaties Per CG Regulations & SOP	• # of violations	• Training • Checklists
					Educating	Technical     Competence     Professional & courteous service	Per Comdt & Local Policies	Customer     Satisfaction	• Training

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output		Process	Process Requirement	Standard	Measure	Controlling Strategies
Marine Safety	<ul> <li>Passenger</li> <li>Vessel</li> <li>Customers</li> <li>U.S. Mariners</li> <li>Owner /</li> </ul>	Fast Response     Technical     Competence     No vessel     collisions, fires,	• Safety • S3 • S4 • S5	<ul> <li>Investigative Reports</li> <li>Information</li> <li>Goals</li> <li>Policies</li> </ul>	•	• Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
	Operators      State & local governments     Non-government organizations      Information     Timely Information	<ul><li> Mobility</li><li> Maritime</li></ul>	<ul> <li>Boundaries</li> <li>Requests &amp; Proposals</li> <li>Resources</li> <li>Plans</li> </ul>	<ul><li>Requests &amp; Proposals</li><li>Resources</li></ul>	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists	
	Other Federal Agencies     CG Unit CO/OIC	er Federal encies Unit /OIC Professional & courteous service Reduced Cycle Time Operational & Sufficient Safety  • P1 • P2 • P3 • P3 • P7 • P7 • P7 • Protection of Natural		Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists		
	Equipment • Sufficient resources • C2		Investigating	Fast Response     Technical competence     Accurate Documentation	Per Marine Safety Manuals and Local Policies	Cycle Time     Customer     Satisfaction	Training     Checklists			
						Educating	Technical Competence     Professional & courteous service	Per Comdt & Local Policies	Cycle Time	Training     Checklists
						• Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	• IAW U.S. Laws, Regulations, Codes, & Treaties • Per CG Regulations & SOP	Customer Satisfaction     # of violations	Training Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
Waterways Management	Owners & Operators     Non-Government Organizations     State & Local Governments     Other Federal Agencies     Other Coast Guard Organizations     CG Unit CO/OIC	Clear & safe navigable waterways Accurate Information Timely Information Fast Response Sufficient resources	Mobility     M1     M2     M3     M4      Safety     S3     S4     S5      Protection of Natural Resources     P1     P3	Information Goals Policies Boundaries Requests & Proposals Resources Plans

Process	Process Requirement	Standard	Measure	Controlling Strategies
Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Coordinating	Rapid flow of information     Accurate information	Per Area &/or District SOP	Cycle Time     Assets O/S     Customer     Satisfaction     % of safe     vessel     movements as     compared to     total number	Checklists
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
• Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	• IAW U.S. Laws, Regulations, Codes, & Treaties • Per CG Regulations & SOP	• # of violations	Training     Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies	
Defens Other Agenci Other Guard	Department of Defense     Other Federal Agencies     Other Coast Guard Organizations	Fast Response     Accurate     Information     Effective     Easy access to enforcement regulations	Maritime     Security     National     Defense     Mobility     N2     N3	Military     Outload Plan     Security Zone     Information     Goals     Policies     Boundaries	Contingency Planning & Evaluating	Concise, flexible, & useful Fast cycle time Accurate information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time     Exercise     Scores	Checklists     Exercises	
	<ul> <li>State &amp; Local Governments</li> <li>Owners &amp; Operators</li> <li>CG Unit</li> </ul>	Sufficient resources	• N4	Requests & Proposals     Resources     Plans	Coordinating	<ul> <li>Rapid flow of information</li> <li>Accurate information</li> </ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists	
	CO/OIC		Disseminating Information	Ü	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists		
						Responding to incidences	Fast Response	Per Comdt & local policies	• # of incidents	Training Checklists
					• Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	• IAW U.S. Laws, Regulations, Codes, & Treaties • Per CG Regulations & SOP	• # of violations	• Training • Checklists	

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Aids to Navigation	Local     Waterways     Users (e.g.,     Commercial     Bulk Carriers,	Reliable Aids     Accurate Aids     Operating Aids     Sufficient	<ul><li>Mobility</li><li>M1</li><li>M2</li><li>M3</li></ul>	Information     Goals     Policies     Boundaries	Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
	Fishing Vessels, Recreational Vessels, Ferries, Tugs, etc) • CG Unit		<ul><li>Safety</li><li>S3</li><li>S4</li><li>S5</li></ul>	<ul><li>Requests and Proposals</li><li>Resources</li><li>Plans</li></ul>	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
	CO/OIC				Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Bridge Admin	CG Unit CO/OIC	•	•	<ul><li>Information</li><li>Goals</li><li>Policies</li><li>Boundaries</li></ul>	Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
				Requests and Proposals     Resources     Plans	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
					Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• Ice Operations	State & Local Government Non-Government Organizations Owner & Operators Other Federal Agencies Other Coast Guard Organizations Local Waterways Users (e.g., Commercial Bulk Carriers, Fishing Vessels, Ferries, Tugs, etc) CG Unit CO/OIC	Navigable waterways in ice covered waters     Reliable     Fast Response     Technical Competence     Accurate Information     Professional & courteous service	<ul><li>Mobility</li><li>M4</li><li>M5</li></ul>	Navigable     Waterways     Information     Goals     Policies     Boundaries     Requests and Proposals     Resources     Plans

Process	Process Requirement	Standard	Measure	Controlling Strategies
Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Coordinating	Rapid flow of information     Accurate information	Per Area &/or District SOP	Cycle Time     Assets O/S     Transit speed through ice covered water	Checklists
Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Responding to vessels beset in ice or waterway ice jams	• Fast Response • Professional & courteous service	Per Area &/or District SOP	Transit speed through ice covered water	• Training • PQS

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• Scientific Research**	State & Local Government     Non- Government Organizations	Reliable		Scientific     Research     Platform     Supplies to     polar region	• Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
	Other Federal Agencies     CG Unit CO/OIC			stations  Information Goals Policies Boundaries	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
				Requests and Proposals     Resources     Plans	Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists
Living Marine Resources	State & Local     Government     Non-     Government	Fast Response     Living Marine     Resources     protected	Protection     of Natural     Resources     P5	Information     Goals     Policies     Boundaries	Planning	• Concise, flexible, & useful • Fast cycle time	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
	Organizations Owner & Operators Other Federal Agencies	Technical     Competence     Accurate     Information     Timely	• P6	Requests and Proposals     Resources     Plans	Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
	CG Unit     CO/OIC	Information • Professional & courteous service • Sufficient resources			Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer Satisfaction     Cycle Time	Checklists

<sup>\*\*</sup> = Predominately Polar Ice Breakers

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
• Living Marine Resources (cont.)					• Enforcing Laws, Regulations & Treaties	Technical Competence     Effective	• IAW U.S. Laws, Regulations, Codes, & Treaties • Per CG Regulations & SOP	• # of violations	Training     Checklists
• Defense Operations	Department of Defense     U.S. Navy     National Security Council     CG Unit	Fast Response     Mission ready     Knowledgeable & skilled crew	<ul> <li>National Defense</li> <li>N1</li> <li>N2</li> <li>N3</li> </ul>	Achieved     Tactical &     Strategic U.S.     National &     Military     Interests	Contingency Planning & Evaluating	Concise, flexible, & useful Fast cycle time Rapid flow of	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time     Exercise score	<ul><li> Checklists</li><li> Training</li><li> Exercises</li></ul>
	CO/OIC		• N4	<ul><li>Information</li><li>Goals</li><li>Policies</li><li>Boundaries</li></ul>	Coordinating	information  • Accurate information	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
				Requests and Proposals     Resources     Plans	Disseminating Information	Rapid flow of information     Accurate information     Relevant information	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
					Protecting U.S. Interests	Effective	Per Theater Commander Orders	Area of     Operations     protected	Training
					Managing Reservists	Rapid flow of information     Accurate information     Employed	Per Area &/or District SOP Per Reserve Admin Manual	• % of operations employing Reservists	• Checklists

Table 11. Area, District, and Group Office (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
• AMIO	INS     Department of State     National Security Agency     CG Unit CO/OIC	Knowledgeable & skilled boarding officers     Thorough enforcement     Mission ready     Sufficient resources	Maritime Security     C2	Lives Saved     Repatriated     Illegal Aliens     Economic &     Social     Guardianship     Information     Goals     Policies     Boundaries     Requests and     Proposals     Resources     Plans

Process	Process Requirement	Standard	Measure	Controlling Strategies
Planning	<ul><li>Concise, flexible &amp; useful</li><li>Fast cycle time</li></ul>	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists
Coordinating	<ul><li>Rapid flow of information</li><li>Accurate information</li></ul>	Per Area &/or District SOP	Cycle Time     Assets O/S	Checklists
• Disseminating Information	Rapid flow of information     Accurate information Relevant	Per Area &/or District SOP	Customer     Satisfaction     Cycle Time	Checklists

Table 12. Unit Performance Tables¾ Training Center

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Support Coast Guard Human Resource Development in providing tools to enhance human performance	• Students	Gain knowledge, skills, attitude, & abilities to perform new job     Professional, courteous service     Relevant	Indirectly support all goals by assisting in the development of the work force to perform their assigned duties	Skills & knowledge     Performance Tests     Evaluations     Information	Delivering Course Curriculum	Student centered     Performance-Based     Become skilled in new job performance     Gain self-confidence in new skills	Per     Curriculum     Outline	Kirkpatrick's Level I, II & III evaluation	<ul><li>Training</li><li>Job-Aids</li></ul>
					Developing Course Curriculum &/or Modules	Cost effective     Student centered     Performance based     Achievable	Per     Instruction     System     Design     Model	Kirkpatrick's Level I & II evaluation     Cost	<ul><li>Training</li><li>Job-Aids</li><li>Job Task Analysis</li></ul>
					Evaluating     Training	<ul><li> Timely</li><li> Relevant</li><li> Simplistic system</li></ul>	Per Comdt & unit Directives & Policies      Per unit SOP	Kirkpatrick's Level I, II, & III evaluations	Job-Aids
					In-Processing     Out-Processing	<ul><li>Timely</li><li>Courteous Service</li><li>Thorough</li><li>Timely</li><li>Courteous</li></ul>	Per unit SOP	Customer Satisfaction Cycle Time Customer Satisfaction Cycle Time	<ul><li> Job-Aids</li><li> Job-Aids</li></ul>
						Service • Thorough			
	Coast Guard Units     Program Manager			Skilled Labor     Recommendations to     Performance     Improvement	Consulting	<ul><li> Timely</li><li> Courteous Service</li><li> Thorough</li></ul>	Per Client's     Request &/or     Charter	<ul><li>Repeat Business</li><li>Customer Satisfaction</li><li>Repeat</li></ul>	<ul><li>Training</li><li>Job-Aids</li><li>Needs Analysis</li></ul>
				<ul><li>Non-training Interventions</li><li>Evaluations</li><li>Information</li></ul>	Designing Non- Training Interventions	<ul><li>Lower cost</li><li>User Friendly</li><li>Relevant</li><li>Timely</li></ul>	Per Client's Request &/or Charter	Business  Customer Satisfaction  Cost Cycle Time	<ul><li>Training</li><li>Job-Aids</li><li>Job Task Analysis</li></ul>

**Table 12. Training Center (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output

Process	Process Requirement	Standard	Measure	Controlling Strategies
Developing EOCT & SWE Exams	Timely     Relevant     Accurate     Test identify members who know material	Per ISD Model	% of questions credited     % of questions within P value     Kirkpatrick's Level III	• Job-Aids
Producing     Skilled Labor	Performance based	Per ISD     Model	evaluation	<ul><li>Training</li><li>Job-Aids</li><li>Job Task Analysis</li></ul>

Table 13. Unit Performance Tables¾ Integrated Support Command

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies	
Guard Units & Employees in Personnel & Support Services  Units  Other Fer State Age Coast Gu Employee Coast Gu Depender Military Beneficia Non- Governm	Other Federal & State Agencies Coast Guard Employees Coast Guard Dependents Military Beneficiaries	Fast Response     Courteous Service     Knowledgeable & Skilled technicians     Operational Systems     Available     Flexible     Reliable	Indirectly support all goals by providing personnel & support services to assist units in meeting operational commitments	• Meals	<ul> <li>Managing Food Service Operations</li> <li>Purchasing Food</li> <li>Cooking</li> <li>Storing Food</li> </ul>	<ul> <li>Tasty</li> <li>Nutritious</li> <li>Healthy</li> <li>Variety</li> <li>Lower Cost</li> </ul>	Per Subsistence Manual  ± 10% between used & allotted allowance  ± 2% between provisional & actual inventories	Customer satisfaction level     within 10% allotted allowance     within 2% between ending & running inventory	• Sampling • SAT visits • Audits	
	rigeneres				Health Care	Promoting     Healthy Lifestyle	Opportunity     Effective	Per Comdt Directives	% active duty employees within weight standard	Exercise     Nutritious     Meals
							Providing Health Care	Competent     Courteous     Minimal Wait     Time	Per Comdt &     MLC     Directives	Usage  compliance with medical policies  customer Satisfaction  Cycle Time
					Promoting Work Life Services	<ul><li>Easy Access</li><li>Competent</li><li>Courteous</li></ul>	Per Comdt & MLC Directives	• Usage	Audits	
					Conducting     Medical Boards	• Timely • Accurate	Per Comdt &     MLC     Directives	Number returned	• Job-Aids	

**Table 13. Integrated Support Command (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
				PMIS     Documents	<ul> <li>Processing Personal Documents</li> </ul>	Timely     Error Free	Per HRSIC Directives	<ul><li># of days to process</li><li>% errors</li></ul>	<ul><li> Job-Aids</li><li> Compliance Inspections</li></ul>
				Housing	Managing housing program	<ul><li>Courteous Service</li><li>Available</li><li>Timely</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	Occupant Rate     Customer     Satisfaction     Turnover rate	Checklists
				Vehicles	Managing motor pool services	Lower cost     Available     Safe vehicle     Courteous service	Per Comdt,     MLC, & Unit     Directives &     Policies	Usage     Mileage     Cost	Checklists
				Fire Protection	Responding to calls for assistance     Overseeing prevention program to create a fire free environment	Fast response     Professional & Courteous service     Competent & confident member	Per Comdt,     MLC, & Unit     Directives &     Policies	Response     Time     Customer     Satisfaction     # of incidents	Training     Checklists
				Recreational     Facilities &     Activities	Managing the Morale, Welfare & Recreation (MWR) program	Lower cost     Variety     Friendly &     Courteous     Service	Per Comdt,     MLC, & Unit     Directives &     Policies	Customer     Satisfaction     Usage     Cost	• Job-Aids • Audits
				Operational     Telephone     System	Managing     Telephone     Maintenance	<ul><li>Lower cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul><li> Up Time</li><li> Cycle Time</li><li> Cost</li></ul>	• Training • Job-Aids
				Secure     Working     Environment	Responding to calls for assistance     Monitoring basewide security	Fast Response     Professional & Courteous     Service     Competent & confident member	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul> <li>Response Time</li> <li>Customer Satisfaction</li> <li># of incidents</li> </ul>	<ul><li>Training</li><li>Job-Aids</li></ul>
				Safe & Clean workspace facilities	Managing     Facility     Maintenance	<ul><li>Safe &amp; Clean</li><li>Lower Cost</li><li>Responsive</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul><li>Cost</li><li>Cycle Time</li><li>Customer</li><li>Satisfaction</li></ul>	Job-Aids

**Table 13. Integrated Support Command (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
				Religious Programs
				Storage
				Operational Computer System
				Hazardous     Material     Storage
				Employee     Assistance     Program

Process	Process Requirement	Standard	Measure	Controlling Strategies
Managing Chaplain Services	Available     Responsive	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul><li> Usage</li><li> Repeat</li><li> Business</li></ul>	• Policies
Managing storage facilities	• Responsive • Space Availability	Per Comdt,     MLC, & Unit     Directives &     Policies	• Customer Satisfaction • Cost	• Policies
• Managing Computer Systems	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul><li> Up Time</li><li> Cycle Time</li><li> Cost</li></ul>	• Training • Job-Aids
Managing Hazardous Storage Facilities	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	Cost     Customer     Satisfaction	Training     Job-Aids
Managing Employee Assistance Programs	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li><li>Usage</li></ul>	Per Comdt,     MLC, & Unit     Directives &     Policies	<ul><li>Cost</li><li>Usage</li><li>Customer Satisfaction</li></ul>	Policies     Job-Aids

Table 14. Unit Performance Tables¾ Naval Engineering Support Unit

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Support Coast Guard Units in Naval Engineering System in Afloat Platforms	Cutters     Stations     Program     Managers     Type Desks	Fast Response     Courteous Service     Knowledgeable & Skilled technicians     Operational Systems     Available     Flexible     Reliable	Indirectly support all goals by assisting in keeping Coast Guard afloat platform's naval engineering systems operational	Operational Equipment & Systems     Crew Augmentation (limited)     Naval Engineering Data Base     Technical Information	Performing Preventive Maintenance	• Timely • Effective • Safe • Technical Competence	Per Comdt & MLC     Directives     Per Manufacturer's specifications     Per Navy     Directives	% completion of unscheduled maintenance     % completion of PMS     Customer satisfaction     % number technicians trained/ required	Checklists PMS schedules Training Technical Publications
					Performing Corrective Maintenance	• Timely • Effective • Safe • Technical Competence	Per Manufacturer's specifications     Per Comdt & MLC Directives     Per Navy Directives	Lost cutter days     Cost of Work	Checklists     Repair     Manuals     Technical     Publications
					Responding to Casualty Reports	• Timely • Effective • Safe	Per MLC Directives	Cycle Time     Customer satisfaction	<ul> <li>Training</li> <li>Checklist</li> <li>Technical Publications</li> <li>Repair Manuals</li> </ul>
					Coordinating visits, parts arrival, TAD support, etc.	• Timely • Effective	Per MLC Directives  Per Comdt &	<ul><li>Customer satisfaction</li><li>Cycle Time</li></ul>	Checklist
					Upgrading naval engineering systems & equipment	• Timely • Effective • Safe • Technical Competence	MLC Directives • Per Manufacturer's specifications • Per Navy Directives • Per contract	Customer satisfaction     Cycle Time	Checklists     Training     Technical     Publications

Table 14. Naval Engineering Support Unit (continued)

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
					• Providing information on naval engineering systems	• Timely • Accurate	Per Manufacturer's     specifications	<ul><li>Customer satisfaction</li><li>Cycle Time</li></ul>	Technical Publications
					Monitoring yard availabilities	• Timely • Effective	Per MLC     Directives     Per Yard     Availability     Contract	Cost of new work Cost of activated option item Time btwn award & availability start date Delay in start Customer satisfaction Delay in completion  in increase in "growth work" Avg number of days for release of growth work request  Number of availabilities CSMP	Checklists     Detailed     Contract     Specifications

Table 15. Unit Performance Tables¾ Electronic Support Unit

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output	Process	Process Requirement	Standard	Measure	Controlling Strategies
Support Coast Guard Units in Electronic System	Cutters     Small Boats     OPCENs     Program     Managers	Fast Response     Courteous Service     Knowledgeable & Skilled technicians     Operational Systems     Reliable     Flexible     Available	Indirectly support all goals by assisting in keeping Coast Guard unit's electronics systems & equipment operational	Operational Equipment     Electronics system data base     Electronics system plan     Technical Information	Performing     Preventive     Maintenance	<ul><li>Timely</li><li>Effective</li><li>Safe</li><li>Technical Competence</li></ul>	Per Comdt & MLC Directives Per Manufacturer's specifications Per Navy Directives	% completion of unscheduled maintenance     % completion of PMS     Customer satisfaction     % number technicians trained/ required	Checklists     PMS     schedules     Training     Technical     Publications
					Performing     Corrective     Maintenance	<ul><li>Timely</li><li>Effective</li><li>Safe</li><li>Technical Competence</li></ul>	Per Manufacturer's specifications     Per Comdt & MLC Directives	Lost cutter days     Cost of Work	Checklists     Repair     Manuals     Technical     Publications
					Responding to Casualty Reports	<ul><li> Timely</li><li> Effective</li><li> Safe</li></ul>	Per MLC     Directives	Cycle Time     Customer satisfaction	<ul> <li>Training</li> <li>Checklist</li> <li>Technical Publications</li> <li>Repair Manuals</li> </ul>
					Coordinating visits, parts arrival, TAD support, etc.	• Timely • Effective	Per MLC Directives	Customer satisfaction     Cycle Time	Checklist
					Upgrading electronic engineering systems & equipment	<ul><li>Timely</li><li>Effective</li><li>Safe</li><li>Technical Competence</li></ul>	Per Comdt & MLC Directives Per Manufacturer's specifications Per Navy Directives Per contract	Customer satisfaction     Cycle Time	Checklists     Training     Technical     Publications

**Table 15. Electronic Support Unit (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output

Process	Process Requirement	Standard	Measure	Controlling Strategies
Providing information on naval engineering systems	• Timely • Accurate	Per Manufacturer's specifications	• Customer satisfaction • Cycle Time	Technical     Publications
Monitoring yard availabilities regarding electronic systems	• Timely • Effective	Per MLC     Directives     Per Yard     Availability     Contract	• Customer satisfaction	Checklists     Detailed     Contract     Specifications

Table 16. Unit Performance Tables¾ Civil Engineering Unit

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output
Provide Coast Guard units with Shore Facility Support	Coast Guard units Facility Engineers District Planning Officers Other Federal Agencies State & Local Regulatory Agencies ISC	Reliable, safe & functional shore facilities     Courteous Service     Timely     Within Budget     Available     Knowledgeable & Skilled Staff     Facilities in compliance with environmental protection laws & regulations	Indirectly support all goals by assisting in keeping Coast Guard unit's shore facilities fully functional Right Size Right Location Economical	Construction Contracts Functional, safe & Reliable Shore Facilities Technical Information CE Biennial Evaluations Real Property Support Environmental Compliance Evaluations (ECE)

Process	Process Requirement	Standard	Measure	Controlling Strategies
Managing Project Planning Design & Construction	Technical competence     Timely     Effective	Per Comdt & MLC     Directives & Policies     Per Design Codes	Customer satisfaction     Input/Output Ratio	Training Checklists Peer Review Partnering
Contracting Projects	Technical competence Timely Effective	Per Comdt & MLC Directives & Policies Per Contracting	Cycle Time     PMR Audits     Customer     Satisfaction	Training     Checklists
Managing Real Property	• Timely • Effective	Regulations  Per Comdt & MLC Directives & Policies  Per Real Property Laws	Cycle Time     # of     transaction	• Training • Checklists • Partnering
• Conduct ECE's	Timely Technical Competence Effective	& Regulation • Per Comdt & MLC Directives & Policies • Per Federal, State, & local environmental laws &	<ul> <li># of violations</li> <li>Customer Satisfaction</li> <li>Environmental Compliance Evaluation</li> </ul>	Training     Checklists     Partnering     Inspections
<ul> <li>Planning Capital Assets</li> <li>Conducting CE Biennial Evaluation</li> </ul>	<ul><li> Timely</li><li> Accurate</li><li> Timely</li><li> Effective</li></ul>	regulations  • Per Comdt & MLC Directives & Policies  • Per Comdt & MLC Directives & Policies	Findings  # of planning documents  Customer Satisfaction  for of units evaluated	<ul><li> Training</li><li> Partnering</li><li> Checklists</li><li> Training</li></ul>

**Table 16. Civil Engineering Unit (continued)** 

Mission	Key Customer	Customer Requirement	Strategic & Performance Goal	Output

Process	Process Requirement	Standard	Measure	Controlling Strategies
• Responding to Casualty Reports	Timely Effective Safe Economical	Per MLC Directives	Cycle Time     Customer     Satisfaction	Training Checklist Technical Publications Repair Manuals
Providing information on current laws & regulations, and technical advice	• Timely • Effective	Per MLC     Directives	• Customer satisfaction • Cycle Time	Checklist
	• Technical Competence • Timely	Per Comdt & MLC Directives & Policies	<ul><li>Cycle Time</li><li>On-Time</li><li>Customer Satisfaction</li></ul>	Training     Partnering
	Accurate     Timely	Per technical specifications     Per Comdt & MLC Directives & Policies	Customer Satisfaction     Cycle Time	Training     Technical     Publications

**Table 17. Common Support Requirements** 

Product/Service Provided	Key Customer	Process	Process Requirement	Standard	Measure	Controlling Strategies
Operational Equipment	• Equipment Operators	Performing     Preventive     Maintenance	• Timely • Effective	Per Comdt & MLC Directives     Per Manufacturer's specifications	PMS Completion     Person-hours from shore side facilities	Checklists     MLC Compliance Inspections
		• Performing Corrective Maintenance	• Timely • Effective	Per Manufacturer's specifications	# of CASREPs     Equipment Repaired	Checklist     Repair Manuals
		Responding to Casualty	Fast Response     Effective	<ul> <li>Per Unit Casualty Control Directives</li> <li>Per NWPs</li> <li>Per Comdt &amp; MLC Directives</li> <li>Per Manufacturer's specifications</li> </ul>	Time to Contain Casualty	<ul><li> Training</li><li> WQSB</li><li> PQS</li><li> Drills</li></ul>
Skills & Knowledge	Employees	Training	Timely     Effective     Appropriate	Per Unit Type Qualification & Training Directives     Per Area &/or District SOP	% PQS completion     % required training completed     STR scores     SORTS rating	<ul> <li>Training Matrix</li> <li>MLC Compliance Inspection</li> <li>TSTA</li> <li>RFO Inspections</li> <li>Drills</li> </ul>
• Funds	Department     Heads     Division     Officers	Accounting & Budgeting	Accurate     Timely	Per FINCEN SOP	<ul><li>% funds obligated</li><li>% carry over</li><li>% errors</li></ul>	Funds reconciliation     MLC Compliance Inspection
Safe & Positive Working Environment	Employees	Providing safe working conditions     Ensuring a positive working environment	Hazards     Minimized     Hazards Identified     Safety Procedures     Established     Members respected     Members treated     fairly & equally     Members     understand     expectations     Positive working     environment which     supports the     success of all     members	Per Unit Organization Manual     Per COMDT Directives     Per OSHA Standards     Per Coast Guard & unit core values	# of personal MISHAPs     % of lost days to Work     Days     Climate assessment     Employee Satisfaction	Materiel Inspections     MLC Compliance Inspection

**Table 17. Common Support Requirements (continued)** 

Product/Service Provided	Key Customer	Process	Process Requirement	Standard	Measure	Controlling Strategies
• Information	Employees     Department     Heads     Division Officers	Strategic Planning	Timely Informative Responsive Quick Cycle Time	Aligned with Corporate Strategic and Performance Goals	Cycle Time to Produce     Plan     Employee Satisfaction	• Job-Aids
	<ul> <li>Operational Commander</li> <li>Administrative Commander</li> <li>Tactical Commander</li> </ul>	Managing Communications Systems	<ul><li>Reliable</li><li>Available</li><li>User Friendly</li><li>Responsive</li><li>Security</li></ul>	Per NWP Directives Per Comdt, Area &/or District Directives Per ATP Directives	<ul><li># of PDS</li><li>% of message traffic errors</li><li>Up Time</li></ul>	<ul> <li>CMS Inspections</li> <li>Training</li> <li>PQS</li> <li>ADP audits</li> <li>MLC Compliance Inspections</li> </ul>
		Responding to requests     Writing documents	Timely Accurate Timely Accurate	<ul> <li>Per Unit SOP</li> <li>FOIA Policies</li> <li>Per Comdt, Area, District, MLC, &amp;/or Unit directives &amp; policies</li> </ul>	Cycle Time     Cycle Time	Job-Aids     MLC Compliance Inspections     Job-Aids     MLC Compliance Inspections
• Wellness	Employee	Promoting wellness activities & lifestyle	Relevant	Per Comdt, Area, District, MLC, &/or Unit directives & policies	% within weight standards	• Policies
Personal     Performance     Appraisals (e.g.,     OER, EPEF,     civilian)	Employee	Evaluating individual performance	Timely     Accurate     Fair	Per Personal Manual     Per Comdt Directives	Cycle Time	Job-Aids     Policies
• Supplies	Procuring Requester	Purchasing     Managing Parsonal	Accurate     Timely	Per FINCEN SOP     Per Purchase Request     Per Comdt Directives	# of days to process purchase request     % CALMS allowance list complete	Checklist     Training     MLC Compliance Inspection
		Managing Personal Property	Accurate	Per Comdt Directives	• % of survey types	Checklist     MLC Compliance Inspection

**Table 18. Special Support Requirements** 

Product/Service Provided	Key Customer	Process	Process Requirement	Standard	Measure	Controlling Strategies
• Meals	Employees     Guests	<ul> <li>Managing Food Service</li> <li>Operations</li> <li>Purchasing</li> <li>Cooking</li> <li>Storing</li> </ul>	Tasty  Nutritious Healthy Variety Lower Cost	Per Subsistence Manual  10% between used & allotted allowance  20% between provisional & actual inventories	Customer satisfaction level within 10% allotted allowance within 2% between ending & running inventory  Customer satisfaction level	<ul><li>Sampling</li><li>SAT visits</li><li>Audits</li></ul>
Health Care	<ul><li> Employees</li><li> Dependents</li><li> Military</li></ul>	Promoting     Healthy Lifestyle	• Opportunity • Effective	Per Comdt Directives	% active duty employees within weight standard	Exercise     Nutritious Meals
	Beneficiaries	Providing Health Care	Competent     Courteous     Minimal Wait     Time	Per Comdt & MLC Directives	Usage     Compliance with medical policies     Customer Satisfaction     Cycle Time	• Audits
		Promoting Work Life Services	<ul><li>Easy Access</li><li>Competent</li><li>Courteous</li></ul>	Per Comdt & MLC Directives	• Usage	• Audits
		Conducting     Medical Boards	• Timely • Accurate	Per Comdt & MLC Directives	Number returned	• Job-Aids
PMIS     Documents	Employees	Processing     Personal     Documents	Timely     Error Free	Per HRSIC Directives	# of days to process documents     % errors	Checklists     MLC Compliance Inspection
• Fuel	• Unit	Refueling	<ul><li>Safe</li><li>No-spills</li><li>Timely</li></ul>	Per Comdt, Area, District & Unit policies	Gallons spilled/gallons rcvd     MISHAPs	Checklists     Training     PQS
Stable & Safe     Afloat Platform	• Unit	Transferring Fuel/Ballasting Adding &/or removing heavy objects  Transferring Fuel/Ballasting  Transferring Fuel/Ballasting	Safe     No MISHAPs	Per Comdt, Area, District & Unit policies	• % MISHAPS	Checklists     Training     PQS
Housing	<ul><li>Employees</li><li>Dependents</li></ul>	Managing housing program	<ul><li>Courteous Service</li><li>Available</li><li>Timely</li></ul>	Per Comdt, MLC, & Unit Directives & Policies	Occupant Rate     Customer Satisfaction     Turnover Rate	Checklists
• Vehicles	<ul><li>Employees</li><li>Unit</li><li>Tenant Command(s)</li></ul>	Managing motor pool services	<ul><li>Lower cost</li><li>Available</li><li>Safe vehicle</li><li>Courteous Service</li></ul>	Per Comdt, MLC, & Unit Directives & Policies	Usage     Mileage     Cost	Checklists

**Table 18. Special Support Requirements (continued)** 

Product/Service Provided	Key Customer	Process	Process Requirement	Standard	Measure	Controlling Strategies
Secure Working Environment	<ul><li>Employees</li><li>Dependents</li><li>Guests</li><li>Tenant Command(s)</li></ul>	Responding to calls for assistance     Monitoring basewide security	Fast Response     Professional &     Courteous Service     Competent &     Confident member	Per Comdt, MLC, &/or Unit Directives & Policies	Response Time     Customer Satisfaction     # of incidents	Training     Checklists
Fire Protection     Service	Employees     Dependents     Guests     Tenant     Command(s)	Responding to calls for assistance     Overseeing prevention program to create a fire free environment	Fast Response     Professional & Courteous Service     Competent & Confident member	Per Comdt, MLC, &/or Unit Directives & Policies	<ul><li>Response Time</li><li>Customer Satisfaction</li><li># of incidents</li></ul>	Training     Checklists
Recreational Facilities & Activities	Employees     Dependents     Military     Beneficiaries     Tenant     Command(s)	Managing the Morale, Welfare & Recreation (MWR) program	Lower Cost     Variety     Friendly &     Courteous Service	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	<ul><li>Customer Satisfaction</li><li>Usage</li><li>Cost</li></ul>	• Job-Aids • Audits
Operational     Telephone     System	<ul><li> Employees</li><li> Dependents</li><li> Tenant Command(s)</li></ul>	Managing     Telephone     Maintenance	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Up Time     Cycle Time     Cost	Training Job-Aids
Safe & Clean office, building, & workspace facilities	<ul><li>Employees</li><li>Dependents</li><li>Unit</li><li>Tenant Command(s)</li></ul>	Managing Facility Maintenance	Safe & Clean     Lower Cost     Responsive	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Cost     Cycle Time     Customer Satisfaction	• Job-Aids
Religious Programs	<ul><li> Employees</li><li> Dependents</li><li> Military</li><li> Beneficiaries</li><li> Guests</li></ul>	Managing Chaplain Services	Available     Responsive	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Usage     Repeat Business	• Policies
Storage	<ul><li> Employees</li><li> Tenant Command(s)</li></ul>	Managing storage facilities	Responsive     Space Availability	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Customer Satisfaction     Cost	• Policies

**Table 18. Special Support Requirements (continued)** 

Product/Service Provided	Key Customer	Process	Process Requirement	Standard	Measure	Controlling Strategies
Operational Computer Systems	<ul><li>Employees</li><li>Tenant Command(s)</li></ul>	Managing Computer Systems	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	<ul><li> Up Time</li><li> Cycle Time</li><li> Cost</li></ul>	Training     Job-Aids
Printed Material	Employees	• Printing	<ul><li>Timely</li><li>Quality</li><li>Lower Cost</li></ul>	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Cost     Customer Satisfaction     Cycle Time	Training     Job-Aids
Hazardous     Material Storage	<ul><li>Employees</li><li>Tenant Command(s)</li></ul>	Managing     Hazardous Storage     Facilities	<ul><li>Lower Cost</li><li>Responsive</li><li>Available</li></ul>	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Cost     Customer Satisfaction	Training     Job-Aids
Employee     Assistance     Program	<ul><li>Employees</li><li>Dependents</li><li>Tenant Command(s)</li></ul>	Managing     Employee     Assistance     Programs	<ul><li> Lower Cost</li><li> Responsive</li><li> Available</li></ul>	Per Comdt, Area, District, MLC, &/or Unit Directives & Policies	Cost     Usage     Customer Satisfaction	Policies

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